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# **Science College, Kokrajhar**

**Kokrajhar, B.T.C. Assam, India  
PIN:783370**

## **Notice-11**

**Date: 19/09/2020**

**This is for general information to all the Students of HS/UG classes that the following procedure will be followed in conducting the HS and UG classes on and from 21/09/2020.**

### **For HS:**

**As per SOP circulated by Govt. of Assam offline classes on trial basis to be started on and from 21/09/2020.**

- 1. Two groups will be made comprising of 50% of students in each group. ( see Routine)**
- 2. 1<sup>st</sup> group will be allowed to attend first half of the total class per day in offline mode (classroom class) and 2<sup>nd</sup> group can attend the 2<sup>nd</sup> half as per routine.**
- 3. The classes will simultaneously be in Zoom platform as well, so all students can be able to join the classes from home.**
- 4. Intending Students to attend classroom classes will have to submit an NOC signed by their parents in the format available in college website.**
- 5. There will an online Interaction Program for HS 1<sup>st</sup> year and HS 2<sup>nd</sup> year student, their parents and College authority on 20/09/2020 in Zoom platform, the time and link will be intimated in due time.**
- 6. Attendance of student will be strictly monitored.**

### **For UG/PG/IT/BPT:**

- 1. The Classes will be in online mode only.**
- 2. The classes will be conducted in google meet platform.**

3. Every department will make use of google classroom for sharing notes, assignment and conduct of test etc.
4. The Student will join in classes as per routine using the link to be provided in due time.
5. The HOD, B.Sc. IT and BPT will make all necessary arrangement so that classes can be started simultaneously in same manner.
6. The HOD (Zoology and Botany) may do needful so that PG Classes can also be started simultaneously.
7. An online student orientation program for B.Sc 1<sup>st</sup> sem/B.P.T. 1<sup>st</sup> Year and B.Sc.IT 1<sup>st</sup> Semester will be held on 21/09/2020, other details will be shared in due time.
8. Attendance will be monitored for IA mark.

This has the approval of the Principal, SCK and discussed in Academic Council, SCK too.

**By order etc.**  
**Rabindra mahato**  
**Vice- Principal**  
**Science College, Kokrajhar**