



OFFICE OF THE PRINCIPAL  
**SCIENCE COLLEGE, KOKRAJHAR**

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Ref. No:

Date:

## Grievance and Redressal Mechanism

### Step 1

Sl No	Type of Grievances	Contact Person
1	Admission, Class and Examinations Etc.	Vice-Principal
2	Departmental Matter	1 <sup>st</sup> Step HoD 2 <sup>nd</sup> Step Vice-Principal
3	Hostel Matter	1 <sup>st</sup> Step Warden 2 <sup>nd</sup> Step Chief Warden 3 <sup>rd</sup> Step Principal

**Step 2:** Convenor, Grievance Redressal Cell, Science College, Kokrajhar

**Step3:** If not fulfilled by the above steps, Contact Principal Science College, Kokrajhar.

Principal  
Science College, Kokrajhar

**Principal**  
**Science College, Kokrajhar**