

Date 24.09.2021

A meeting of IQAC, Science College, Kokrajhar is held today at Conference Hall-2 at 11:00 AM to discuss the undermentioned agenda. This meeting is presided over by Dr. Sharmistha Chakraborty, Vice-Principal, Science College, Kokrajhar.

#### Agenda -

1. Present status of IQAC work
2. AQAR regards
3. Assignment of criteria for SSR preparation.
4. Miscellaneous

#### Signature of the members.

1. Sudeep Dey
2. Mohesh Gogoi
3. Sudhananda Brahma
4. Jangora Natungy
5. Mehdi A. Kauron
6. Kanchar Kanti Brahma
7. Femina Brahma
8. Anuradha Singha
9. Dr. Sharmistha Chakraborty
10. Biswajit Nath
11. Babla Ch. Ghosh

The following members remain absent.

1. Mr. S. Islam
2. Mr. K.C. Boro
3. Dr. A.K. Brahma
4. Miss. Susmita Goyari

After thorough discussion the following resolutions are adopted.

1. Considering the present situation of COVID-19 pandemic, IQAC will rethink all works related to academic and administrative reforms.
2. AQAR preparation team with support of all IQAC members will take all sorts of steps from Tuesday (28.09.2021) to upload

1. AQAR within a period of one week.

3. For preparation of SSR, considering resolution No. 1 dated 21.09.2019, keeping all criteria coordinators alike ~~as~~ except for curricular aspect. The assignment as under

- a. Curricular aspect — Mrs. F. Brahma
- b. Teaching Learning and Evaluation — Dr. J. Narzary
- c. Research, Innovation and Extension — Dr. M. Gogoi
- d. Infrastructure and Learning Resources — Mr. S. Dey
- e. Students Support and Progression — Mr. S. Islam
- f. Governance, Leadership and Management — Mr. M. Al. Kausor
- g. Institutional values and Best Practices — Dr. K. K. Brahma.

4 a. Regarding infrastructural development, a two-wheeler parking will be propose to construct, at the ground floor of newly constructed building under RUSA grant.

b. For improvement of academic environment, an ICT enable seminar hall will be proposed to construct early.

c. For efficient waste management of college, a proposal will seek from Dr. S. K. Gupta, a renowned waste management specialist.

d. For maintainance of campus hygen, butification by gardening, drinking water quality etc, a representative team comprising the following members will sit with Nss programming officer conveniently —

1. Babla Ch. Ghosh
2. Dr. M. Gogoi
3. Mrs. F. Brahma.

e. Regarding upsurge of quality of library as centre of learning resources, a representative team comprising the following members will discuss with Librarian at an early date conveniently —

1. Mr. S. Dey
2. Dr. J. Narzary
3. Mr. B. C. Ghosh

f. The authority will be requested to repair and re'install all the smart boards department wise for smooth functioning of ICT enable classes. IQAC will organised refresher workshop on "use and management of smart board" after installation.

The meeting ends with the vote of thanks from the chair.



Chairperson