

Date: 21.09.19

A meeting of IQAC, Science College, Kokrajhar is held here today at 10:30 AM at Conference Hall-2 to discuss the undermentioned agenda. The meeting is presided over by Vice-Principal Mr. R. Mahato, of Science College, Kokrajhar.

Agenda:

1. Planning and execution of IQAC

2. Miscellaneous

Members Present: Signature

1. Mr. R. Mahato Plan

2. Mr. B. Nath 21/09/19

3. Mr. S. Dey 21/09/19

4. Dr. J. Narzary ✓

5. Mr. M. Al Kausor 21/09/19

6. Dr. M. Gogoi ✓

7. Mr. S. Islam ✓

8. Mr. B. Narzary ✓

9. Dr. K. K. Brahma Brahma

10. Mr. S. Brahma ✓

11. Dr. A. K. Brahma ✓

12. Mr. K. C. Boro ✓

13. Mr. J. R. Bardhan ✓

14. Miss. R. Basumatary ✓

15. Mr. B. C. Ghosh Ghosh

After through discussion, the following resolutions are adopted unanimously

1. To study the process of online submission of AQAR, a three members team

- a. Mr. M. Al. Kausor (convenor)
- b. Mr. B. Narzary
- c. Mr. B.C. Ghosh

is formed and requested to take necessary steps for the same.

2. Proposal will be placed before the authority for re-construction of subcommittee with the inclusion of three new committees

- a. Canteen development committee
- b. Industry Institute Partnership cell, C.Y.Red Cross Unit and omission of committee as feel necessary

3. IQAC will seek departmental activity reports, activity reports of all subcommittees and personal profile of all the faculty members.

4. To study the different criteria of assessment by NAAC, criteria wise coordinators are assigned to the following respected members.

- a. Curricular Aspect - Mr. B. Narzary
- b. Teaching learning and Evaluation - Dr. J. Narzary
- c. Research, Innovation and Extension - Dr. M. Gogoi
- d. Infrastructure and Learning Resources - Mr. S. Dey
- e. Student Support and Progression - Mr. S. Islam
- f. Governance, Leadership and Management - Mr. M. Al. Kausor
- g. Institutional values and Best Practices. - Dr. K. K. Brahma.

The meeting ends with vote of thanks from the chair.

President of the meeting

10.12.2018